

DATES AND DEADLINES FOR 2014 ANNUAL CONFERENCE

Dates for several events and activities are listed below:

Contact

December 15	Legislation /Reports to the Annual Conference (requiring floor time at AC), please describe the topic and general concepts.	Choreographer/Agenda Committee Email:BonMarden@comcast.net
December 31	Equalization Member Names submitted by email to Conference Secretary, via District offices. MS-Word, format: Calibri or Arial 10.	Conference Secretary Email: oduorrr@verizon.net
January 15, 2014	Lay Member Names submitted by email to Conference Secretary, via District offices. MS-Word, format: Calibri or Arial 10.	Conference Secretary
February 1	Districts complete posting names & contact information of Equalization members as well as Lay Members , in NEUMC database	Conference Secretary
February 15	All Annual Conference proposed agenda items, Learning session items, etc. or any other information to appear in the Pre-Conference booklet are due.	Agenda Committee/ Choreographer
March 1	All Annual Conference reports , (not more than 700 words) proposed Agenda, resolutions , in final edits, or any other information to appear in the Pre-Conference Booklet are due. Submit by email in MS-Word, format: Calibri or Arial 10.	Conference Secretary
March 1	All Reports (except District) for the 2014 Conference Journal , in final edits, due to Conference Secretary (not more than 700 words). Submit by email in MS-Word, format: Calibri or Arial 10.	Conference Secretary
May 1	Registrations for Annual Conference due	Registrar
May 20	PowerPoint slides These must be pre-tested at Conference prior to presentation (need to be submitted one month before Conference begins).	Communications Director communicate@neumc.org
June 1	Petition for Excuse from attending part or all of 2014 Annual Conference session due, in writing (preferably by email) to the Conference Secretary.	Conference Secretary
June 11-14, 2014	21st Session of New England Annual Conference at Gordon College, Wenham, MA	Choreographer
June 29, 2014	District Reports for 2014 Conference Journal (the date is tentative). Submit by email in MS-Word, format: Calibri or Arial 10.	Conference Secretary

*NOTES about Registration, if you wish to vote:

- A. Lay Members - If you are new, verify with your pastor that your name and contact information, has been submitted for NEUMC database entry, to the District office.
- B. Equalization Members – Every year that you are elected an Equalization Member, your District office should enter the code for the year, under your name, in the NEUMC database. Note that to qualify, you must be an Equalization Member for the current year.
- C. Clergy - If you are new, or your Conference relationship has changed, it is the Board of Ordained Ministry (sometimes the District office) that updates the NEUMC database, accordingly.

Our goal is to make registration as uneventful as possible for you!