

EM360 Instructions

LINK:

<https://gbhem.bluera.com/gbhemGW/In-eng.aspx?lang=eng&Inid=da8cf41e-0601-44fd-9055-41083188b0bf®l=en-US>

LOGIN NOTES: Be sure to change the **STATUS TO “CANDIDATE”**
YOUR USERNAME is the email address you previously used in umcares.

1. Select your contributors:

Suggested contributors are outlined below. EM360 assessments will remain open for one month once contributors are submitted.

2. Complete your self-assessment:

Once you have selected your contributors, you will have immediate access to complete your self-assessment. Please finish your assessment as soon as possible to avoid being influenced by the feedback of your contributors.

3. Receive your feedback report:

You will receive an email letting you know when your report is ready. A minimum of five feedback responses (including your self-assessment) is needed for a report to generate.

4. Attach your feedback report:

You can download a copy of your feedback by clicking on “Download PDF”. *You will be uploading on the new website once it comes (it will be called Passage).*

Suggested Contributors

Clergy Contributor

For candidates who are members of a local church: Add the pastor of your local church who will serve as your primary clergy respondent. This person’s responses will be identifiable on the final report.

For candidates who are beginning candidacy from a setting outside the local church (such as a campus ministry): Check with your district Committee on Ordained Ministry representative about who should fulfill the roles of the Primary Clergy Respondent.

Recent Employer/ Professor

Invite at least one peer who must be your most recent employer, a teacher, or a professor. If you have attended college or seminary in the last five years, please provide the name of a professor or academic dean who knows your work well.

Church Members

Invite at least one member from the church that will support your candidacy.

Personal References

Select a minimum of three people who know you well. Personal references may not include a parent, spouse or dating partner, or other close relatives.