

Mission Share Relief Application

Purpose

To assist those churches in temporary financial difficulties with counsel and financial help for a period of 3-5 years. Churches should be in a position of returning to full mission share payments within the assigned period of time.

Procedure

- ✓ The local church may initiate the review by a letter to the Superintendent or the District Mission Share Review Committee (DMSRC). The Superintendent may suggest that a church be reviewed and the process may be initiated by the DMSRC.
- ✓ Endorsement of the District Superintendent indicating that the church meets the stated "purpose."
- ✓ Documentation outlining the needs, length of time needed, events that have caused the need for temporary relief and an action plan for returning to full payment.
- ✓ Financial documentation consisting of:
 - Church budget for the past three years
 - Income and expense reports for the last three years
 - Audit's for last three years
 - Endowment Income (Restricted, Unrestricted, Designated) and where invested.
 - Other income: Rental, etc.
 - Debts including repayment schedules
 - Any Equitable Compensation Requests (summary)
 - Additional documentation as asked for by the Committee

Financial Limits

- ✓ The amount of financial support available depends on the amount allocated in the Conference budget and the number of churches who apply to the program.
- ✓ A monitoring system is required to assure that the amount granted to a local church falls within the amount allocated in the conference budget.
- ✓ The Conference Mission Share Review Committee will, as far as possible, work to see that funds are distributed through the whole Conference.
- ✓ **Due to the 2007 change in the Mission Share fund structure and to comply with The Discipline, the total amount of relief available to each church shall not exceed the amount allocated to Fund 2.**

Monitoring

- ✓ Churches that have benefited from mission share relief will report yearly to their District Mission Share Review Committee until the time period is up or the church is 100%.
- ✓ Churches that have benefited from mission share relief will be reported to the Annual Conference each year that they are under review.
- ✓ Churches under review will be required to participate in stewardship education (as determined by the Committee) including but not limited to an every member canvass during the first year.

Mission Share Relief Application

Church

District

Address

Pastor

How many years in appointment

Person filing application:

Phone #

Amount of relief that is being requested: \$ _____

How long is the relief requested for? 1 2 3 4 5 years

Has the church requested Mission Share Review in the past?

If "yes" please state the results of the review.

Please provide a narrative outlining the needs, length of time needed, events that have caused the need for temporary relief and an action plan for returning to full payment. Please be as specific as possible. Attach other sheets as necessary. The action plan must have measurable benchmarks.

What kinds of stewardship programs has the church conducted in the last three years and what have been the results of the program? Please be detailed.

Has the church received equitable compensation in the last 5 years? Please provide copies of applications and amount received.

Other information that you wish the Committee to know about the church?

Signatures and date

Pastor _____

Finance Chair _____

Church Council _____

Lay Leader or Member to Annual Conference _____

Superintendent _____

Superintendent Comments

Application deadline is October 31. Please return to District Office for Superintendent's review and signature prior to the deadline.